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| **Safeguarding and Welfare Requirement** | **Policy** | **Number** | **Last review** | **Next review** |
| Child Protection | Children’s rights and entitlements | 1.1 | Sept 2019 | Sept 2020 |
|  | Safeguarding Children and Child Protection | 1.2 | Sept 2019 | Sept 2020 |
|  | Looked After Children | 1.3 | Sept 2019 | Sept 2020 |
|  | Uncollected Children | 1.4 | Sept 2019 | Sept 2020 |
|  | Missing Child | 1.5 | Sept 2019 | Sept 2020 |
|  | Online Safety | 1.6 | Sept 2019 | Sept 2020 |
|  | Whistleblowing | 1.7 | Sept 2019 | Sept 2020 |
|  | Storage of Information off Site | 1.8 | Sept 2019 | Sept 2020 |
|  | Lock Down Policy | 1.9 | Sept 2019 | Sept 2020 |
|  | Image Use | 1.10 | Sept 2019 | Sept 2020 |
| Suitable People | Employment | 2.1 | Sept 2019 | Sept 2020 |
|  | Student Placement | 2.2 | Sept 2019 | Sept 2020 |
| Staff Qualifications, Training, Support and Skills | Induction of Employees and Volunteers  | 3.1 | Sept 2019 | Sept 2020 |
|  | First Aid | 3.2 | Sept 2019 | Sept 2020 |
| Key Person | The role of the Key Person and Settling in | 4.1 | Sept 2019 | Sept 2020 |
| Staff Child Ratios | Staffing | 5.1 | Sept 2019 | Sept 2020 |
| Health | Administering Medicines | 6.1 | Sept 2019 | Sept 2020 |
|  | Managing children who are sick, infectious, or with allergies | 6.2 | Sept 2019 | Sept 2020 |
|  | Recording and reporting of accidents and injuries  | 6.3 | Sept 2019 | Sept 2020 |
|  | Nappy changing | 6.4 | Sept 2019 | Sept 2020 |
|  | Food and Drink  | 6.5 | Sept 2019 | Sept 2020 |
|  | Food Hygiene | 6.6 | Sept 2019 | Sept 2020 |
|  | Basic Kitchen and Opening and Closing Checks Template | 6.7 | Sept 2019 | Sept 2020 |
|  | Individual Health Care Plan | 6.8 | Sept 2019 | Sept 2020 |
| Managing Behaviour | Promoting positive behaviour | 7.1 | Sept 2019 | Sept 2020 |
| Safety and suitability of premises, environment and equipment | Health and safety general standards | 8.1 | Sept 2019 | Sept 2020 |
|  | Maintaining children’s safety and security on premises | 8.2 | Sept 2019 | Sept 2020 |
|  | Supervision of children on outings | 8.3 | Sept 2019 | Sept 2020 |
|  | Risk assessment | 8.4 | Sept 2019 | Sept 2020 |
|  | Fire and emergency evacuation | 8.5 | Sept 2019 | Sept 2020 |
|  | Animals in the setting | 8.6 | Sept 2019 | Sept 2020 |
|  | No Smoking | 8.7 | Sept 2019 | Sept 2020 |
|  | Health and safety Risk Assessment  | 8.8 | Sept 2019 | Sept 2020 |
|  | Fire safety risk assessment template | 8.9 | Sept 2019 | Sept 2020 |
|  | Staff safety and home visits | 8.10 | Sept 2019 | Sept 2020 |
|  | Pre-School Closure | 8.11 | Sept 2019 | Sept 2020 |
| Equal Opportunities  | Valuing diversity and promoting equality  | 9.1 | Sept 2019 | Sept 2020 |
|  | Supporting children with SEND | 9.2 | Sept 2019 | Sept 2020 |
|  | Social wellbeing audit | 9.3 | Sept 2019 | Sept 2020 |
|  | Access Audit | 9.4 | Sept 2019 | Sept 2020 |
|  | British Values | 9.5 | Sept 2019 | Sept 2020 |
| Information Sharing | Privacy Notice | 10.1B | Sept 2019 | Sept 2020 |
|  | Admissions  | 10.2 | Sept 2019 | Sept 2020 |
|  | Application to Join | 10.3 | Sept 2019 | Sept 2020 |
|  | Registration Form | 10.4 | Sept 2019 | Sept 2020 |
|  | Parental Involvement | 10.5 | Sept 2019 | Sept 2020 |
|  | Children’s Records | 10.6 | Sept 2019 | Sept 2020 |
|  | Provider Records | 10.7 | Sept 2019 | Sept 2020 |
|  | Transfer of records to school | 10.8 | Sept 2019 | Sept 2020 |
|  | Confidentiality and client access to records  | 10.9 | Sept 2019 | Sept 2020 |
|  | Information Sharing | 10.10 | Sept 2019 | Sept 2020 |
|  | Working in Partnership with other agencies | 10.11 | Sept 2019 | Sept 2020 |
|  | Making a Complaint | 10.12 | Sept 2019 | Sept 2020 |
|  | Childcare Terms and Conditions | 10.13 | Sept 2019 | Sept 2020 |
|  | Notification of Leaving | 10.14 | Sept 2019 | Sept 2020 |
|  | Schedule of Fees | 10.15 | Sept 2019 | Sept 2020 |
| Appendices  | Prevent Duty | Appendix 1 | Sept 2019 | Sept 2020 |